

PLANNING COMMISSION**3 YEAR TERM**

9 MEMBERS / CITY RESIDENTS

1/Landscape Architect, Architect or Engineer, 1/Attorney,
1/Real Estate Broker or Licensed Appraiser

MEMBER	ADDRESS	PHONE #	APPT. DATE	TERM EXPIRATION	TERM #
Sharon Boyce	201 Maple Street Myrtle Beach, SC 29577	843-450-6273	3/22/2016	4/13/2022	3
Joyce M. Karetas	5001 Burchap Drive MB, SC 29577	449-9698	4/22/2014	4/13/2020	5
Zeb Thomas, III	302 Club Dr MB, SC 29572	840-283-9436	4/22/2014	4/13/2020	2
William F. Pritchard	3 Lakeside Trail, MB 29577	449-7528	4/22/2014	4/13/2020	3
Ann Brittain LeMay	4703 N Ocean Blvd Myrtle Beach, SC 29577	843-267-2197	4/13/2019	4/13/2022	2
Sally P. Howard	P. O. Box 7422 303 72 nd Ave. N. #5 29572	455-1936	1/9/2018	2/22/2021	6
William Gravely	5608 Country Club Dr. Myrtle Beach, SC 29577	843-685-0996	4/13/2019	4/13/2022	2
Don Shanks	7603 Kingswood Dr, 29572	497-2570	1/9/2018	2/22/2021	7
Robby Warner	604 Dogwood Avenue Myrtle Beach, 29577	626-6662 (w)	1/9/2018	2/22/2021	5

NOTE: City Residents are highlighted in blue.

The terms of Joyce M. Kertas, Zeb Thomas, and William Pritchard expired on 4-13. All wish to be reappointed. Resumes on file from Thomas Robinson, Col. Paul T. Williamson, Trevor Greene, and Jimmy Gray (All are City Residents).

THOMAS ROBINSON

1198 Prescott Circle
Myrtle Beach, SC 29577

April 29, 2020

Ms. Jennifer Stanford, City Clerk
P.O. Box 2468,
Myrtle Beach, SC 29578

Dear Ms. Stanford:

I am sending you my resume in response to the announcement for a position on the Myrtle Beach Planning Commission. Please refer to my resume outlining my experience and public service history for your consideration. The position on the Planning Commission matches my desire to continue serving the public and is particularly compatible with my skills, past responsibilities, and the over thirty (30) year's experience in managing complex facilities issues, planning, design and regulatory compliance within the public sector.

As you will note from my resume, I have had considerable experience in overseeing the full spectrum of major facility developments, and the understanding of the long-term impacts of design and construction projects on communities. I have demonstrated ability to prioritize, direct, and successfully oversee the implementation of master planning projects, and the related facilities support activities for large, multi-institution agencies: Old Dominion University (ODU), the University of South Florida (USF), the Tennessee Department of Correction (TDOC), and the State of Tennessee Department of Finance & Administration (F&A).

And, I have also previously served my local communities, as noted in my resume, as a Planning Commission member, a Municipal Code Enforcement Board member and a Florida Bar Grievance Committee member.

I have now semi-retired to the Myrtle Beach area and I welcome the prospect of discussing how I can be a benefit to our local community.

Please feel free to call me at 615-975-4546 if further information would be helpful.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas Robinson', with a long horizontal line extending to the right.

Thomas Robinson

Thomas Robinson

1198 Prescott Circle
Myrtle Beach, SC 29577
Trobarch@yahoo.com
615-975-4546

summary A multi-talented Owner's Architect/Facilities Director with the demonstrated experience to prioritize, direct and deliver the planning and construction of capital, capital maintenance projects and routine daily maintenance projects. Specific expertise in the management of programming guidelines, design phase optimization, construction management, alternate project delivery systems and user group communications for complex, multi-institutional organizations. Extraordinary work ethic with a proven track record of managing large-scale facilities programs working with administrative leaders of state government, the architectural and construction communities and departmental user groups/committees. Currently seeking a leadership role in an organization as a talented facilities and design team leader.

career highlights	Capital Construction Environmental Compliance Design Management Government Relations	Construction Management Design-Build Customer Service Risk & Lease Management	User Group Interaction Budget Development Design/Brand Standards Emergency Response
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noteworthy projects Facilities Director/"Educated Owner" for the \$208M/1,444-bed Bledsoe County Correctional Complex and the \$182M/1,400-bed Morgan County Correctional Complex Expansion projects, the two single largest construction projects for the State of Tennessee. University Architect responsible for the first LEED certified higher education building in the State of Virginia. Project Leader for \$120M in **Design-Build** delivery projects and 1,600 university housing beds. Construction Manager/Project Executive for the University of Florida McGuire Hall Lepidoptera Museum (housing the 2nd largest butterfly collection in the world) and the Reitz Student Union Expansion. State of Tennessee site-liaison for the 1996 Ocoee Whitewater Venue, 1996 Olympics.

Former Planning Commission Member – City of Morristown, TN

Former Municipal Code Enforcement Board Member, Temple Terrence, FL

Former Florida Bar Grievance Committee Member, Tampa, FL

experience

2015- Present

CBRE HEERY

MYRTLE BEACH, SC

Managing Director (Part Time)

CBRE Heery, a full-service architecture, interior design, engineering, construction management and program management firm

- Responsible for business development activities in the Tennessee and South Carolina, and the oversight and management of existing long term contracts and staffing.

2006--2015

TENNESSEE DEPARTMENT OF CORRECTION

NASHVILLE, TN

Director of Facilities, Planning & Construction

Tennessee Department of Correction supervises more than 20,000 inmates and employs more than 5,000 people.

- Responsible for over \$600 million in capital, capital maintenance and major maintenance projects for the department's 23 institutional sites, 45 Community Services leases and over 12 million square feet of space
- Leads the development and preparation of yearly capital plans and the \$30 million annual reoccurring capital maintenance budget
- Develops TDOC policies and departmental procedures, and architectural and construction guidelines to foster safe, secure, uniform and accredited prison facilities
- Oversees the acquisition, disposition, lease management and lease space design, and joint use of department property

- Directs and provides oversight of departmental Facility Safety Officers as the Chief Facilities Safety Officer. Develops and maintains policies and procedures to effectively comply with all environmental laws, rules, and regulations pertaining to hazardous materials, storm water, and other environmental requirements as well as occupational health regulatory compliance (TOSHA)
- Responsible for State Building Commission approvals, designer selection, design and construction document approvals, occupancy approvals and statewide facility assessments
- Coordinates all risk management issues and property loss insurance records with the Treasurer's Office
- Oversees utility contracts, radio communications and security electronic systems statewide
- Maintains working relationships with departmental senior leadership and wardens to ensure facilities are safe, secure and fully functional
- Specializes in preemptive problem solving. Working collaboratively with internal and external subject-matter experts, both in central office and at institutions, enabling potential facilities problems to be fixed before they impact prison operations and/or the safety of staff and inmates. Often requires working closely with site security staff, operational experts, and design and construction consultants

2004-2006 **OLD DOMINION UNIVERSITY** **NORFOLK, VA**
University Architect

Old Dominion University is a 25,000-student public research university with four campuses.

- Served as University Architect/Chief Design Official responsible for the relationship of new buildings and landscape with their university environment, and their functional and aesthetic contribution to the campus at large
- Managed a \$265 M capital construction program for the Norfolk main campus and three ancillary campuses defining the projects to be undertaken within stated time frames, the strategy for sequencing and integrating the projects within the university calendar, and the capital budgets supporting each project
- Oversaw the selection of project architects in conjunction with user group representatives, design and construction document approvals, occupancy approvals and university design standards compliance
- Developed and implemented Design-Build RFP's for 2,000-space new parking garages, master planning, and the development of a 2-staged design-based RFP's for new on-campus housing (400-beds), intercollegiate tennis complex and on-campus 'spec' research complex

2003-2004 **CLARK CONSTRUCTION GROUP** **TAMPA, FL**
Director of Program Management

Clark Construction is the largest privately owned construction company in the US.

- Managed owner and architectural relationships critical to business development opportunities
- Responsible for constructability reviews, project scope reviews, owner and design team meetings and schedule management

2001-2003 **SKANSKA USA BUILDING INC.** **TAMPA, FL**
Projects Director for Higher Education Projects

Ranked as one largest construction companies in the US.

- Responsible for constructability reviews, design and project scope reviews, owner and design team meetings, schedule management, GMP assumptions, clarifications and owner presentations, construction site logistics, and construction team development
- Project Executive for Journalism & Graphic Communications Building, Florida A & M University; McGuire Hall Lepidoptera Museum Addition and the Mary Ann Cofrin Sculpture Pavilion, University of Florida; the Frost Art Museum, Florida International University; Hillsborough County Community College Student Services Building; and the Olympic Swimming Pool Complex, Florida Gulf Coast University

1998-2001 **UNIVERSITY OF SOUTH FLORIDA** **TAMPA, FL**
Associate Director of Facilities, Planning & Construction

USF is recognized as one of the nation's top 63 public research universities.

- Managed and provided professional guidance to the project management staff responsible for facility

planning, funding and programming, and design in the areas of new construction, repairs, and renovation projects for the three major university campuses

- Authored and implemented the 2-stage design-based Design-Build RFP's for master planning and the development for \$40 M in new and renovated on-campus housing. The RFP format became the Florida Board of Regents *Chancellor's Memorandum* for Design-Build project delivery
- Responsibilities included the Board of Regents (BOR) project approvals, designer and contractor contracts, design and construction document approval, bidding, construction, occupancy, and project coordination for all university colleges and campuses

1988-1998 **TENNESSEE DEPARTMENT OF FINANCE & ADMINISTRATION** **NASHVILLE, TN**
Director

F&A CPM provides oversight for of all capital and capital maintenance projects statewide.

- Provided professional advice, position papers and legislature analysis for the Commissioner and the Assistant Commissioner of Finance & Administration relating to matters on facilities design, long range planning and environmental issues
- Managed and provided professional guidance to architectural staff responsible for facility planning and design in the areas of new construction, repairs, renovations and capital maintenance for all state agencies except the higher education systems and Correction. Responsibilities included the capital outlay process, State Building Commission (SBC) project approvals, designer contracts, design and construction document approval, and State-Wide User Agency facility surveys
- Served as **Director of Capital Projects, Interior Services and Tennessee Architectural Services (TAS)** Selected as one of 28 senior State managers to attend the Tennessee Government Executive Institute (TGEI)

1981-1988 **THOMAS ROBINSON ARCHITECT** **MORRISTOWN, TN**
Owner/sole proprietor

TRA was an eight-man architectural practice.

- Developed the award winning "Factory Merchants Outlet Mall" in Pigeon Forge, TN

education

MONTANA STATE UNIVERSITY
UNIVERSITY OF TENNESSEE

Bachelor of Architecture

UNIVERSITY OF SOUTH FLORIDA
Graduate course work

BOZEMAN, MT
KNOXVILLE, TN

TAMPA, FL

registrations

Architect, Tennessee #12,485 (Retired)

Architect, Kentucky #3080 (Retired)

National Council of Architectural Registration Boards (NCARB) #30,795

Architect, North Carolina #4770 (Retired)

Architect, Florida #AR91777 (Retired)

Col (Ret) Paul T. Williamson, USAF, MSC, FACHE, PAHM
6584 Cagliari Court
Myrtle Beach, SC 29572

3/27/2020

Ms. Jennifer Stanford, City Clerk
City of Myrtle Beach
Myrtle Beach, SC 29578

Dear Ms. Stanford,

I am very much interested in serving on one of the Myrtle Beach planning or development boards and or commissions. As a resident of Myrtle Beach it would be my desire to invest my time and energy in providing a service that could further help Myrtle Beach grow and become a destination for families to visit and reside. Volunteerism, to me, is a very important attribute allowing anyone to support the communities in which they live.

My background consists of over 50 years of steadily increasing leadership and management responsibility. I retired from the US Air Force after 31 years of service with the rank of Colonel. Past positions I have held were in the areas of consulting and hospital/healthcare administration (40 years), Medical Center Research (7 years) and City planning and development (3 years). Additionally, I believe, my knowledge in the areas of strategic planning, business development, emergency management preparedness, customer relationship management, and community relations would be beneficial as a Commission or Board member.

I respectfully request consideration to serve as a volunteer on one of the Myrtle Beach commissions or boards.

Sincerely

Paul T Williamson

Atch: Resume

Col (Ret) PAUL T. WILLIAMSON, USAF, MSC, FACHE, PAHM

6584 Cagliari Court, Myrtle Beach, SC 29572

Mobile: (423) 946-0105

Email: Paultommy1@yahoo.com

Professional Summary

I have held numerous positions with increasing leadership and management responsibility in the areas of program management, hospital and healthcare administration, strategic planning, government accounting, healthcare consulting, business operations and business development, business transformation management and Medical Research & Development.

Professional Experience

- January 2018 – November 2019
Commissioner, Johnson City Regional Planning Commission
Johnson City, TN
- March 2018 – November 2019
Commissioner, Johnson City Historic Zoning Commission
Johnson City, TN
- July 2017 – November 2019
Member, Johnson City Development Authority (JCDA)
Secretary/Treasurer JCDA Executive Committee
Johnson City, TN
- 2017 – December 2019
Staff Member (volunteer), Ballad Health, Research Department
Johnson City, TN
- January 2016 – July 2019
President, Park Place Community Association, (HOA)
Johnson City, TN
- 2015 -2017
Chairperson, Park Place Community Association (PPCA) Architectural Review Committee
Johnson City, TN
- 2013 – 2016 (Closed)
President, Liberty Healthcare Partners, LLC
Johnson City, TN

- 2013 – 2014

Vice President, Government Operations
FluidEdge Consulting, INC
Malvern, PA

- 2007 – 2013

Administrator, Research and Development, James H. Quillen VA Medical Center
Mountain Home, TN

- 2000 –2007

Managing Director, Government Business Unit, First Consulting Group (FCG)
Falls Church, VA

- 1998 –2000

Executive Director, Department of Defense Tri-Care Health Services Region 4
Keesler AFB, Biloxi, MS

- 1996 - 1998

Chief Operating Officer, Keesler Medical Center
Keesler AFB, MS

- 1976 - 1996

Various military leadership and management positions; logistics, medical readiness, human resources, planning and development

Affiliations

- Life Fellow, American College of Healthcare Executives (LFACHE), Chicago, IL
- Professional, Academy for Healthcare Management (PAHM), Johnson City, TN
- Past Member, Mountain Home Research and Education Non-Profit Corporation, Johnson City, TN
- Past Member, ACHE Veterans Administration Regents Advisory council, Washington, D.C.
- Past Member, ACHE Regents Advisory Council, GA
- Past Member, ACHE Regents Advisory Council, MS
- Past Member, Fisher House Board of Directors, Biloxi, MS
- Past President, Mississippi Gulf Coast Healthcare Executive Group, Biloxi, MS

Trevor Greene
1211 Hadley Circle, #4109
Myrtle Beach, SC 29577

May 4, 2020

Jennifer Stanford
P.O. Box 2468
Myrtle Beach, SC 29578

To Whom It May Concern:

My name is Trevor Greene and I am writing to express my interest in being considered for a volunteer position on the Planning Commission for the City of Myrtle Beach. As a longtime resident of the Grand Strand I have always had a passion for giving back to the place I call home, and I live my life everyday with the goal of making a difference.

I have witnessed first-hand the positive changes and growth our city has experienced in the last 20+ years. I've also had the pleasure of meeting many dedicated and committed community leaders who I am confident will ensure that we continue to grow and flourish. It is my desire to be a part of that in any way that I can, and I believe serving on the Planning Commission will enable me to do so in many ways.

If given the opportunity to volunteer on the Planning Commission I would bring the knowledge and experience I have gained serving clients in the consulting and advisory services sector spanning the real estate, banking, consumer goods, and pharmaceutical industries in the US and Internationally. Specifically, I believe my experience in real estate with development feasibility studies, market analysis, site selection, economic impact, and demographics would be valuable to the Commission.

I would also bring experience and insight from serving on local non-profit boards, directing multiple organizations with combined assets of \$10+ million through various steering/executive, strategic planning, and marketing committee positions.

Most importantly, I bring a passion and desire to make a positive impact. Playing a part in shaping Myrtle Beach to become the absolute best place to live, work, and vacation is no small task, but it is one that I would love to contribute to.

I am confident that serving on the Planning Commission would allow me to give back to the community that has given so much to me.

Should you have any questions or seek additional information from me I can be reached at 843-742-8908. I appreciate your consideration and look forward to serving with you.

Sincerely,

Trevor Greene

A handwritten signature in black ink, appearing to read 'Trevor Greene', with a stylized, cursive script.

Trevor A. Greene

1211 Hadley Circle #4109, Myrtle Beach, SC 29577 | 843-742-8908 | trevor@doublegeni.us

PROFESSIONAL EXPERIENCE

Site-Tech Systems

Director of Business Development/Operations

Myrtle Beach, SC

April 2014 – April 2017, Nov 2019 - Current

- Manage day to day operations of office, existing and new business, product development, and internal analytics
- Liaise between multiple departments to increase resource utilization, build tools, improve processes, and create team synergy
- Managed communication and strengthened relationships with over 25 major clients
- Designed and implemented order management database system to increase automation, availability of information across departments/teams, company production, and reporting
- Major market study assignments, site development feasibility studies, site selection projects, custom analytical reports, economic impact studies, demographic analysis, customer segmentation, GIS mapping

Wall Fellows Program

Class of 2019

Myrtle Beach, SC

August 2016 – May 2019

- A highly selective leadership development program to prepare top students for high-level careers in U.S. and international organizations
- 2-year credit granting program focusing on organizational, communication, and leadership skills (1 of 9 students in Class of 2019)
- Conducted and presented major market research project for international company focused on competitors and growth strategy

CINO Ventures

Director/Owner

Myrtle Beach, SC

May 2016 – May 2019

- Marketing and design services focusing on brand position and engagement (social media, campaigns, events)
- Ad creation and reporting performance metrics using Facebook Ads platform
- Conceptualized and implemented digital property inspection service for large regional bank

CO/PLUS

Strategy Intern

Copenhagen, Denmark

May 2018 – August 2018

- Supported Account Managers in creating client presentations, pitch decks, concept exploration, new business procurement process, tasks including preliminary research, competitor analysis, and market landscape
- Assisted in primary and secondary research projects, including a concept-to-pilot launch for one of the largest global convenience store chains
- Developed insights and recommendations based on research findings, data analysis, and market demographics

BluePrint Research Group

Market Research Intern/Associate

New York City, NY & Philadelphia, PA

May 2017 – August 2017, June 2019 – Nov 2019

- Assisted in the development, planning, and execution of multiple opportunity assessment studies for new pharmaceuticals
- Developed client ready deliverables detailing research findings and recommendations for strategy and positioning
- Conducted in-person market research with key opinion leaders in specific medical fields, as well as patients, across the US and Europe
- Conducted market research and crafted disease profile reports on new areas of interest for the company

HONORS AND LEADERSHIP EXPERIENCE

- **New Directions of Horry County** - Board of Directors, Executive Committee – www.helpnewdirections.org (Current)
- **Habitat for Humanity of Horry County** – Board of Directors, Resource Development Committee – www.habitatmb.org (Current)
- **gsSCENE** - Myrtle Beach Area Chamber of Commerce - Young Professionals Council – www.gsscene.com
- **Leadership Grand Strand** – Class XXXVI
- **LeadSC** - Planning Committee/Panelist – www.leadsc.net
- **2017 Young Professional of the Year** – Winner

EDUCATION

Coastal Carolina University

Master of Business Administration

Conway, SC

May 2018 – May 2019

BA, Management, Organizational Leadership, Cum Laude
Wall Fellows Class of 2019, Dean's List, Student Executive Leaders Program,
Civic Engagement Advisory Council, Feel the Teal CCU, Coastal Carolina AMA

August 2016 – May 2018

Harvard Business School

Other: "Core: Credential of Readiness"

Boston, MA

April 2015 - July 2015

JIMMY GRAY

5714 Pickens Avenue · Myrtle Beach, SC 29577
(843) 504-9668 · jimmy.gray@visitmyrtlebeach.com

April 29, 2020

Ms. Jennifer Stanford
City Clerk, City of Myrtle Beach
P.O. Box 2468
Myrtle Beach, SC 29578

Dear Ms. Stanford,

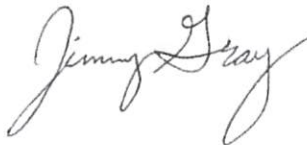
I am writing to express my interest to serve on a City Committee in the event of future vacancies. I have lived in the Myrtle Beach area for three years, although I just moved into the city limits in March 2020. I am specifically interested in serving on one of the following bodies, should a vacancy arise:

- Beach Advisory Committee;
- Community Appearance Board;
- Planning Commission.

I believe that my current professional experience as well as my previous experience working in the U.S. Congress will provide a unique voice to these groups. Whether it's ensuring that our beaches remain the most pristine in South Carolina or that our appearance and zoning fit the family-friendly direction set by City Council, I have a strong desire to help use my perspective to move our city forward.

Enclosed you will find my resumé, which highlights my professional and educational background. Should you or any member of city staff have any questions, please do not hesitate to contact me at (843) 504-9668 or jimmy.gray@visitmyrtlebeach.com.

Sincerely,



Jimmy Gray

JIMMY GRAY

5714 Pickens Avenue · Myrtle Beach, SC 29577
(843) 504-9668 · jimmy.gray@visitmyrtlebeach.com

EXPERIENCE

MYRTLE BEACH AREA CHAMBER OF COMMERCE

Director of Government Affairs

Myrtle Beach, SC

May 2018 – Present

- Promote and protect the Myrtle Beach area business community's interests at the local, state and federal levels;
- Advise the Chief Executive Officer and Board of Directors on all-things legislative and political in nature;
- Coordinated with members of the State Senate to pass a landmark school start date compromise amendment;
- Teamed up with local municipalities and the Department of Health and Environmental Control to deploy a new beach monitoring program to ensure visitors and residents have the most up-to-date swimming condition information;
- Work in concert with Members of Congress to secure \$35 million for beach renourishment;
- Provide direct assistance and guidance to 2,800 member-investors on issues within the public policy area – including the federal, state and local response to the COVID-19 pandemic;
- Testify in front of government bodies, clearly outlining the Myrtle Beach area business community's positions;
- Maintain relationships with key stakeholders in both elected and non-elected offices at all levels of government.

COASTAL CAROLINAS ASSOCIATION OF REALTORS®

Government Affairs Director

Myrtle Beach, SC

June 2017 – May 2018

- Serve as the sole professional staffer for all Association activities in the public policy and political arenas, including its lobbying efforts at the local, state and federal levels;
- Testify before State House and Senate Committees on legislation critical to our organization's legislative goals, while working behind the scenes with elected officials and staff on improvements to legislation;
- Hosted a sitting Governor and candidates for Governor for the first time in Association history;
- Set Association PAC fundraising record in first year, raising \$80,551.19 and attracted the most major investors (\$1,000) in the PAC in Association history (27), on pace to break those records in second year.

THE OFFICE OF U.S. REPRESENTATIVE PATRICK MEEHAN (PA-07)

Senior Legislative Assistant

Washington, DC

December 2012 – June 2017

- Staffed the Congressman in his assignment as a member of the Ways and Means Committee, and manage his portfolio as a member of the Trade, Tax Policy and Oversight Subcommittees;
- Forged relationships with agencies in the committee's jurisdiction, including the Department of Transportation, U.S. Trade Representative and the Department of Homeland Security, Congressional Committees and think tanks;
- Managed the Congressman's Tax, Labor, Transportation, Trade, Defense, Immigration, Agriculture, Environment, Foreign Affairs, Energy, Homeland Security, Natural Resources and Budget issue areas;
- Reviewed and determined the effects of federal, state and local regulations on key local stakeholders including municipalities, employers and taxpayers.
- Researched, drafted, introduced and managed H.R. 3457, the Justice for Victims of Iranian Terrorism Act – bipartisan legislation which passed the House of Representatives 251-173 with 118 cosponsors;
- Coordinated with staffers on the other side of the aisle and the other side of the chamber to draft, research and see-to-passage H.R. 4875, which was signed into law by the President.

EDUCATION

U.S. NAVAL WAR COLLEGE

FLEET SEMINAR PROGRAM

NATIONAL SECURITY AND STRATEGIC STUDIES

WASHINGTON, DC & Newport, RI

August 2015 - May 2017

WILSON CENTER

FOREIGN POLICY FELLOW

Washington, DC

Fall 2014

TRUMAN CENTER FOR NATIONAL POLICY

SECURITY SCHOLARS PROGRAM

Washington, DC

Spring 2014

UNIVERSITY OF MARYLAND

BACHELOR OF SCIENCE

ROBERT H. SMITH SCHOOL OF BUSINESS

College Park, MD

August 2009 – May 2013